



# Landlord Automatic Transfer Agreement

Complete this agreement and return it to:

Dominion Energy Ohio

P. O. Box 5759

Cleveland, OH 44101-0759

Or, fax it to 1-855-241-0381

[LLReversion@dominionenergy.com](mailto:LLReversion@dominionenergy.com)

## Landlord Information

Name	Home Phone	Work Phone
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Home Address
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Mailing Address
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Email Address
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## Fill in the Following Required Information:

Social Security Number	Employer
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DBA (doing business as - Company Name)	Tax ID Number
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**WHEREAS:** \_\_\_\_\_ hereinafter referred to as "Landlord" is the property owner or authorized agent for the property owner (the location of said units are indicated on the list enclosed with this application) receiving service from Dominion Energy Ohio and:

**WHEREAS:** Landlord wishes to receive uninterrupted service from Dominion Energy Ohio whenever a departing tenant, who is also the Dominion Energy Ohio customer of record, requests that service be discontinued.

**NOW, THEREFORE,** in consideration of mutual agreements herein:

1. Dominion Energy Ohio agrees that it will continue service to the Landlord's property whenever a departing tenant has requested discontinuation of service. Dominion Energy Ohio will transfer service into the Landlord's name in accordance with the provisions of this Agreement, during such time that gas service is not in the name of the tenant. Bills will be sent to the Landlord's mailing address as noted on this Agreement.
2. In the event that Dominion Energy Ohio cannot gain access from the departing tenant. Landlord agrees to cooperate with Dominion Energy Ohio to provide access to Landlord's property to read the meter.
3. Upon request, Landlord agrees to provide Dominion Energy Ohio with the forwarding address of prior tenant(s).
4. Landlord agrees to be responsible for the payment of all gas service rendered during such periods when the service is in the Landlord's name.
5. Delinquency in Landlord's payment of service while in Landlord's name may result in termination of this Agreement, after Landlord is notified of such pending termination in writing. Such delinquency may also prevent Landlord from entering into a future Landlord Automatic Transfer Agreement with Dominion Energy Ohio. Landlord will continue to be responsible for the delinquency until it is paid in full.
6. It is further mutually understood that this agreement does not cover discontinuance of service resulting from tenant's lack of identification or credit references, tenant's failure to pay bad debt or security deposit at time of tenant's turn on, a tenant's non-payment of gas billings, or any violation of the Company's tariffs or the laws, rules, or regulations applicable to natural gas service. This Agreement does not extend, nor does it waive, the obligations or rights of Dominion Energy Ohio to Landlord beyond those provided by law.
7. **The Landlord agrees to give(5) days written notice to Dominion Energy Ohio, when he/she wishes to do any of the following:**
  - a. **Change landlord contact information.**
  - b. **Terminate the Landlord Automatic Transfer Agreement.**
  - c. **Sell the property or cease to operate the covered rental units. Landlord must advise Dominion Energy Ohio of the name and address of the new owner to avoid further liability for bills at the address(es) listed in this Agreement.**
  - d. **Request temporary or permanent turn-off of gas service at a specific rental unit. Written notice may be sent by ordinary mail or faxed to 1-855-241-0381.**
8. This Agreement covers the property or properties listed on the attached form, and will become effective for a period of **24 months from the enrollment date.** Landlord's violation of any of the above terms and conditions may result in termination of the Agreement by Dominion Energy Ohio and may prevent the Landlord from entering into future Landlord Automatic Transfer Agreements with Dominion Energy Ohio.

Landlord Signature (Required)	Date	Dominion Energy Ohio	Date
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